

## **WARDROBE INTERN**

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**Status:** Internship

**Length:** May 21 - August 21, 2022

**Reports to:** Wardrobe Supervisor (WS)

**Salary:** \$560 per week

### **ABOUT WESTPORT COUNTRY PLAYHOUSE**

Westport Country Playhouse sits on Paugussett and Wappinger land.

Through theater, we make connections between audience and artist, across time and distance, mentor and student, and within our community. Westport Country Playhouse is a non-profit that produces work from playwrights, actors, directors and designers from all backgrounds, entertaining audiences and exploring issues along the way. Through our New Works Initiative, we provide support and funds towards the development of new voices and new works. There are no boundaries to the creative thinking or the kinds of audiences we seek and excitement for theater that Westport Country Playhouse can build.

### **ANTI-RACISM STATEMENT**

We resolve to place anti-racism at the center of our work. We are committed to holding ourselves accountable to short and long-term goals, while realizing that this work has no endpoint and will evolve and change. We acknowledge that this is an educational process for which we ourselves are responsible.

### **THE POSITION**

The **Wardrobe Intern (WI)** provides key support to the WS with job duties as assigned on each show. The WI Intern reports directly to the WS and works closely with the wardrobe supervisor, costume designer and other wardrobe team members on each show.

We hope that the Wardrobe Intern will gain useful tools, experience as well as insights in how production functions in a non-profit theater environment.

### **ESSENTIAL FUNCTIONS**

- Working with several different costume designers and guest artists over the course of the internship with job duties as assigned by the WS on each show.
- Works with WS and other wardrobe team members as assigned including but not limited to; costume alterations by hand or using a sewing machine, costume maintenance, shopping, laundry including ironing and steaming, etc.
- Attend fittings, rehearsals, and technical rehearsals as required.
- Work as dresser/run crew on each show as assigned by WS.
- Other support for wardrobe team members as needed

## **KNOWLEDGE, SKILLS, AND ABILITIES**

- 2-3 years of college or equivalent years of experience with specific interests in Wardrobe/Costume Design.
- Excellent verbal communication skills.
- Strong attention to detail, with demonstrated project management and organizational skills and commitment to follow-through.
- Flexible and adaptable to a fast paced, evolving work environment; ability to prioritize work, manage multiple tasks, and meet deadlines in a time constrained environment.
- Maturity and an ability to work with all guest artists on each show.

## **SPECIAL COVID FACTORS**

- This position will be in-person at the Playhouse. As you will have direct contact with actors, creative team and Playhouse staff, regular testing for COVID-19 maybe required and supplied by the Playhouse when needed.
- **All Westport Country Playhouse employees are required to provide proof of complete COVID-19 vaccination AND proof of a booster dose** (for those eligible as defined by Center for Disease Control and Prevention ([CDC](https://www.cdc.gov)) guidelines). If you are selected to be a part of the Woodward Internship program, you will be required to provide proof of vaccination against COVID-19 to the Director of Education and Community Engagement electronically no later than May 1, 2022.

## **YOU SHOULD APPLY**

The Playhouse is committed to creating a diverse and inclusive environment and is

proud to be an equal opportunity employer. Applicants from populations underrepresented in the theater field are strongly encouraged to apply. All qualified applications will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, familial status, sexual orientation, national origin, ability, age, or veteran status.

## **HOW TO APPLY**

- Complete application [here](#)
- No phone calls or drop-in visits, please.
- Questions, email [education@westportplayhouse.org](mailto:education@westportplayhouse.org)